

MINUTES OF THE
MAG 9-1-1 OVERSIGHT TEAM MEETING

October 24, 2006
MAG Office Building, Cholla Room
Phoenix, Arizona

MEMBERS ATTENDING

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|----------------------------------------------------------|------------------------------------------------------|
| # Harry Beck, Mesa Fire Department, Chair | * Helen Gandara-Zavala, Scottsdale Police Department |
| # Jim Higgins for Mark Burdick, Glendale Fire Department | # Brenda Buren, Tempe Police Department |
| Steve Werner, Maricopa Co. Sheriff's Office | # Lawrence Rodriguez, Tolleson Police Department |
| Mike Fusco, Emergency Management, Peoria | |
| * Cassie Peters, Phoenix Fire Department | |
| * Robert Demlong, Phoenix Police Department | |

* Those members neither present nor represented by proxy.

Attended by telephone conference call.

+ Attended by videoconference call.

OTHERS PRESENT

Valerie Day, MAG

Liz Graeber, MAG 9-1-1 Administrator

1. Call to Order

The meeting was called to order by Chairman Harry Beck at 1:05 p.m.

2. Roll Call of Members

The roll call of members was taken.

3. Call to the Audience

An opportunity is provided to the public to address the 9-1-1 Oversight Team on items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Oversight Team requests an exception to this limit. Opportunities for comment on items posted for action are provided at the time the item is heard. Chairman Beck noted that no public comment cards had been turned in.

4. Approval of the September 25, 2006 Meeting Minutes

Chairman Beck noted that no public comment cards had been turned in. He noted that requested changes were made on pages six and eight of the minutes and a revised set had been transmitted to members. Chairman Beck asked members if there were other changes to the minutes. Hearing none,

he called for a motion to approve the revised minutes of the September 25, 2006 meeting. Chief Werner moved, Chief Rodriguez seconded, and the motion carried unanimously.

5. Amendment to the FY 2007 Public Safety Answering Point (PSAP) Annual Element/Funding Request and FY 2007-2011 Equipment Program for the MAG 9-1-1 System

The Phoenix Police Department is scheduled for a 9-1-1 phone system upgrade for 58 positions, along with 44 new positions, at its two locations at 620 W. Washington and 100 E. Elwood. The two PSAP locations will handle 9-1-1 traffic simultaneously. This project was originally requested in FY 2006 in the amount of \$1,850,000. Due to facility issues, the project was delayed to FY 2007. In addition, two PBX switches and equipment to run the two centers simultaneously require an upgrade for 58 positions. This project will now require a total of \$3.5 million. The Phoenix Fire Department is scheduled for a 9-1-1 system upgrade for 18 positions, along with five new positions. This project will require \$750,000. The Scottsdale Police Department is scheduled for a 9-1-1 system upgrade for 11 positions, along with four new positions. This project will require \$500,000. These costs are currently paid by the 9-1-1 state excise tax. An amendment to the FY 2007 PSAP Annual Element/Funding Request is needed to fund these projects. According to the adopted policy for making changes to the approved PSAP funding request, the MAG 9-1-1 Oversight Team, the MAG Management Committee, and the MAG Regional Council are required to consider budget changes greater than 50 percent of the total equipment budget. On October 19, 2006, the PSAP Managers recommended approval of the amendment. The Oversight Team is requested to make a recommendation to the MAG Management Committee.

Ms. Graeber stated that the equipment requests had received approval from the State 9-1-1 Office for funding, but needed approval through the MAG committee process. She noted that the equipment requests had been recommended for approval by the MAG PSAP Managers Group on October 19, 2006. Ms. Graeber stated that the projects included site upgrades at Phoenix Police Department in the amount of \$3.5 million, the Phoenix Fire Department in the amount of \$750,000, and the Scottsdale Police Department in the amount of \$500,000.

Chairman Beck asked if the projects were included in the budget. Ms. Graeber replied that they were and had been approved by the State. She noted that MAG endorsement of the projects was needed. Chairman Beck asked members if they had questions.

Chief Werner expressed his concern that these projects represented a great deal of money and that the three requesting agencies were not present at the meeting to express if they supported the projects. He said that he appreciated the requests, but felt it was awkward to take action when their agencies were not at the meeting to provide input.

It was noted that the letters of requests from the agencies were included in the agenda packet. Members from the Phoenix Police Department, the Phoenix Fire Department, and Scottsdale Police Department were unable to attend the meeting on short notice due to prior commitments.

Chief Rodriguez noted that the Oversight Team agenda notes that the PSAP Managers had recommended approval of the amendment on October 19, 2006. Chairman Beck asked Ms. Graeber to report on the action taken by the PSAP Managers. Ms. Graeber noted that all of the requesting

agencies were present at the PSAP Managers Group meeting, and the committee recommended approval of the amendment unanimously.

Chief Werner offered clarification of his position that all public safety agencies work cooperatively together. Out of professional courtesy, we do not want to rubber stamp any project and want to make informed decisions. He stated that he would appreciate their input and make sure this is what they want for their agency.

Chairman Beck asked the committee members if they agreed that action could be taken and add a contingency if there were no objections to the projects from the affected agencies, then the recommendation could be made to the Management Committee. He added that if there were any objections, the Oversight Team could then revisit the issue. Agreement by the Oversight Team was noted.

Chief Werner moved to recommend approval of the amendment to the FY 2007 Public Safety Answering Point (PSAP) Annual Element/Funding Request and FY 2007-2011 Equipment Program for the MAG 9-1-1 System to include a 9-1-1 phone system upgrade for the Phoenix Police Department in the amount of \$3.5 million; a 9-1-1 system upgrade for the Phoenix Fire Department in the amount of \$750,000; and a 9-1-1 system upgrade for the Scottsdale Police Department in the amount of \$500,000, contingent upon input on these projects from the Phoenix Police Department, the Phoenix Fire Department and the Scottsdale Police Department. Mr. Fusco seconded, and the motion carried unanimously.

Chairman Beck commented that this was appropriate in order to provide a clear understanding of the support for these projects, especially with the magnitude of the dollar amount. That way, the Management Committee will be aware there is support at high levels of the agencies. He commented that the PSAPs do great work and we depend on them. It was noted that MAG staff will contact the three agencies to request input on the projects and communicate the responses to the Oversight Team via email.

There being no further business, the meeting was adjourned at 1:20 p.m.